



IF YOU WISH TO ADDRESS THE CITY COUNCIL,
PLEASE COMPLETE FORM LOCATED ON DESK AT ENTRANCE AND PASS TO MAYOR.

AGENDA - CITY COUNCIL MEETING

March 28, 2017

6:30 p.m.

1. **CALL TO ORDER.**
2. **PLEDGE OF ALLEGIANCE.**
3. **ROLL CALL.**
4. **ADOPTION OF AGENDA.**
5. **PRESENTATIONS/PROCLAMATIONS.**
6. **CITIZEN COMMENTS (Non-NDO Comments)(3-Minute Limit).**
7. **PETITIONS & COMMUNICATION (Accept & Place on File).**
 - A. **Glidden Parker Mural Project Announcement.**
Announcement and notification from Will Forgrave, Public Information Officer, regarding date and time for the Glidden Parker Mural Project Ribbon Cutting Ceremony.
 - B. **HRC Meeting Minutes for February 15, 2017.**
Accept and place on file the Human Relations Commission meeting minutes for February 15, 2017.
 - C. **Public Arts Commission Meeting Minutes for February 21, 2017.**
Accept and place on file the Public Arts Commission meeting minutes for February 21, 2017.
 - D. **City Summary of Revenue and Expenditures:**
Accept and place on file the City of Jackson's summary of revenue and expenditures for eight (8) months ended, February 28, 2017.
 - E. **CDBG and HOME Financial Summaries through January 31, 2017:**

Accept and place on file the Community Development Block Grant (CDBG) and HOME Financial Summaries through January 31, 2017.

8. CONSENT CALENDAR.

A. Minutes of the Regular Meeting of February 21, 2017:

Approve the minutes of the regular City Council meeting of February 21, 2017.

B. Civil Service Commission Reappointment:

Mayor's recommendation to reappoint John Henegar to the Civil Service Commission for a three year term, beginning immediately, and ending December 31, 2019.

C. Jackson County Comprehensive Traffic Safety Project:

Mayor's recommendation to the Jackson County Commission to reappoint Councilmember Craig Pappin to the Jackson County Comprehensive Traffic Safety Project, serving as the City Council representative, for a two-year term beginning immediately, and ending April 1, 2019, and recommend the appointment to the Jackson County Board of Commissioners.

D. Jackson District Library Board of Trustees:

Mayor's recommendation to appoint Monica Bouman to the Jackson District Library Board of Trustees filling a current vacancy beginning immediately, and ending August 23, 2017.

E. Jackson Housing Commission Appointment:

Mayor's recommendation to appoint Caroline D. Parker (Resident) to the Jackson Housing Commission filling a current vacancy, beginning immediately, and ending October 30, 2021.

F. Local Development Finance Authority/Brownfield Redevelopment Authority:

Mayor's recommendation to reappoint Councilmembers Andrew Frounfelker and Daniel P. Greer to the Local Development Finance Authority/Brownfield Redevelopment Authority for a four-year term each, beginning June 4, 2017, and ending June 3, 2021.

G. CAP (Child Abuse Prevention) Kickoff:

Approve a request from Council for the Prevention of Child Abuse & Neglect to conduct their annual CAP Kickoff on April 3, 2017, at 12:00 p.m. in Austin Blair Park. (Contingent upon receipt of proper insurance coverage.)

H. Community Easter Egg Hunt:

Approve a request from Jackson Pride Community Center to conduct their Community Easter Egg Hunt event on April 15, 2017, from noon to 3:30 p.m. in Horace Blackman Park.

I. Orthopaedic Rehab Specialists, 5k/10k - Earth Day:

Approve the request from Orthopaedic Rehab Specialists to conduct their 27th annual event Orthopaedic Rehab Specialists, 5k/10k - Earth Day on April 22, 2017, from 6:00 a.m. to 12:00 p.m. at the corner of McCain and Robinson Rd. (Contingent upon receipt of proper insurance coverage.)

J. March for Babies:

Approve a request from the March of Dimes Foundation to conduct their annual March for Babies event on Saturday, May 6, 2017, from 12:00 p.m. to 6:00 p.m., at Horace Blackman Park and CP Federal City Square. (Contingent upon receipt of proper insurance coverage.)

K. Jackson American Association of University Women Flower Sale Distribution:

Approve a request from Jackson American Association of University Women to conduct their Flower Sale Distribution event on May 11, 2017, from 7:30 a.m. to 3:00 p.m. at the Grand River Farmers Market. (Contingent upon receipt of proper insurance coverage.)

L. Gershwin Garden Party:

Approve a request from the Jackson Symphony Guild to conduct their Gershwin Garden Party event on May 12, 2017, from 7:00 p.m. to 10:00 p.m. at CP Federal City Square and Horace Blackman Park. (Contingent upon receipt of proper insurance coverage.)

M. Big Seed Garden Fair:

Approve a request from Together We Can Make A Difference to conduct their 9th annual Big Seed Garden Fair event on Saturday, May 20, 2017, from 10:00 a.m., to 2:00 p.m., at 224 W. Wilkins Street and the field across the street. (Contingent upon receipt of proper insurance coverage.)

N. Breakout 25th Anniversary Celebration:

Approve a request from Family Service & Children's Aid to conduct their Breakout 25th Anniversary Celebration event on May 24, 2017, from 4:00 p.m. to 7:30 p.m. at CP Federal City Square and Horace Blackman Park. (Contingent upon receipt of proper insurance coverage.)

O. Application for Tyser and Brittany Wedding:

Approve a request from Luvone's Beautiful Occasions Wedding Planning to conduct Tyser and Brittany's wedding event on July 29, 2017, from 10:00 a.m. to 4:00 p.m. at the bridge located next to Consumers Energy 1 Amphitheatre. (Contingent upon receipt of proper insurance coverage.)

P. JAAR - Lighter, Quicker, Cheaper Placemaking:

Approve a request from Jackson Area Association of Realtors to conduct their Lighter, Quicker, Cheaper Placemaking event from April 1, 2017, to October 31, 2017, in a vacant lot on N. West Avenue.

Q. Jackson Downtown Development Authority Downtown Summer Planting Day:

Approve a request from the Jackson Downtown Development Authority to conduct their 17th annual Downtown Summer Planting Day event on May 20, 2017, from 9:00 a.m. to 12:00 p.m., in Horace Blackman Park for registration, and Cortland and Blackstone for planting. (No planting will occur in the W. Michigan Avenue planters.) (Covered under City of Jackson insurance policy.)

9. PUBLIC HEARINGS.

A. Public Hearing - Alley and Road Vacation Request by Donald Tassie.

Public hearing to vacate a portion of the alley between High Street and Randolph Street and a portion of Randolph Street between Chittock Street and Francis Street.

1. Resolution approving the alley vacation for a portion of the alley and road between High Street and Randolph Street and a portion of Randolph Street between Chittock Street and Francis Street.

B. Public Hearing of Necessity for Kibby Road Improvement Project.

Public hearing of necessity for street reconstruction on Kibby Road from the City Limits to West Avenue.

10. OTHER BUSINESS.

A. Ordinance No. 2017-04, Repealing Article XVI, Chapter 16, Taxicabs and Taxicab Drivers. (Second/Final Reading)

Recommendation: Final adoption of Ordinance No. 2017-04, repealing the provisions of Sections 16-443 to 16-476, Article XVI, Chapter 16, City Code, to be consistent with the newly enacted State of Michigan legislation.

B. Ordinance 498 Granting PILOT to MV Residential Development, LLC. (Second/Final Adoption)

Recommendation: Final adoption of Ordinance No. 498 granting Payment in Lieu of Taxes Exemption (PILOT) to MV Residential Development, LLC.

C. Extension of the 2016 As Needed Materials Testing Services Contract.

Recommendation: Approve the first extension of the 2016 As Needed Materials Testing Services Contract with Professional Service Industries (PSI), Inc., Lansing, in the estimated amount of \$76,000.00, and authorize the Mayor and City Treasurer/Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.

D. Balancing Change Order 7 for Tree Outlet Items to the 2015 Michigan Avenue Sidewalk Restoration Contract with Dunigan Brothers, Inc.

Recommendation: Approve Balancing Change Order 7 for tree outlet items to the 2015 Michigan Avenue Sidewalk Restoration contract with Dunigan Brothers, Inc., in the increased amount of \$22,519.84, and authorize the City Manager and City Engineer to execute the appropriate documents.

E. Amendment 6 to the 2014 Major Street Design and Engineering Contract.

Recommendation: Approve Amendment 6 to the contract for 2014 Major Street Design and Engineering with Hubbell, Roth & Clark, Inc. (HRC), Bloomfield Hills, at a not-to-exceed cost of \$105,450.00, and authorize the City Manager and City Engineer to sign the contract documents.

F. Extension of 2016 Pavement Marking Contract.

Recommendation: Approve the first extension of the 2016 Pavement Marking contract with RS Contracting, Casco, Michigan, in the estimated amount of \$60,500.00, and authorize the Mayor and City Treasurer/Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.

G. Contract Renewals for Treatment Plants, Parks and Cemeteries Lawn Care.

Recommendation: Renew contracts with Picture Perfect Lawn Care, LLC, for lawn care maintenance of the Wastewater Treatment Plant properties, and the Water Treatment Plant properties at a cost of \$37,040.00, and the Parks and Cemeteries properties at a cost of \$117,148.00.

H. City-owned and H4HH Lot Mowing Contracts.

Recommendation: Renew the contract for City-owned and H4HH lot mowing for the 2017 season to the lowest responsible bidder, Alpha & Omega Construction.

I. Private Lot Mowing Contracts.

Recommendation: Renew contracts for as-needed private lot mowing for the 2017 season to the three lowest responsible bidders: 1) ABC Lawn and Snowplowing, 2) Greener Solutions Lawn and Landscape, and 3) Alpha & Omega Construction.

J. Modification to the NEO Downtown Investor-Owned Rehabilitation Policy.

Recommendation: Approve the modifications to the Neighborhood & Economic Operations Downtown Investor-Owned Rehabilitation Policy.

11. NEW BUSINESS.

- A. Resolution Ordering Construction and Preparation of the Special Assessment Roll for Kibby Road Street Reconstruction.**
Resolution ordering the construction and preparation of the special assessment roll for Kibby Road street reconstruction from City limits to West Avenue.
- B. Resolution for City Assessor Poverty Exemption Guidelines.**
Recommendation: Resolution for revised City Assessor Poverty Exemption Guidelines.
- C. Development Agreement, MV Residential Development, LLC.**
Recommendation: Approve a Development Agreement with MV Residential Development, LLC, regarding 119 E. Wesley, 406 Francis Street, 410 Francis Street and 412 Francis Street, authorize the City Manager to sign the Agreement, and authorize the City Manager and City Attorney to make changes to the Agreement.
- D. Purchase Agreement for 159 W. Michigan Avenue.**
Recommendation: Approve a Purchase Agreement with Angela NaDell and Tonya Rarick for property located at 159 W. Michigan Avenue, authorize the City Manager to sign the Agreement and assign it to a third party, and authorize the City Manager and City Attorney to make changes to the Agreement.
- E. Settlement of Disputed Invoice - Tim Mahoney, 1919 Kibby Road.**
Recommendation: Approve settlement of \$14,500.00 for a disputed invoice for demolition costs issued to Tim Mahoney for the demolition of a structure at 1919 Kibby Road, authorize the City Attorney to take all actions to effectuate the settlement, and authorize the City Manager to sign the necessary documents.
- F. Resolution - Amending the HOME Investment Partnerships Budget.**
Recommendation: Resolution amending the HOME Investment Partnerships budget for Fiscal Years 2013/2014, 2015/2016, 2016/2017, and reallocate operating expenses for use in the Community Housing Development Organization (CHDO) Acquisition/New Construction/Resale funding and amend the written agreement for construction of 511 S. Webster Street signed May 17, 2016, allowing for developer fees to be paid to Community Action Agency (CAA).
- G. Rescind-Award Demolition Contracts.**

Recommendation: Rescind the demolition contract awarded to Falcon Demolition on February 21, 2017, for six (6) demolition projects in the total amount of \$73,846.00, and award three (3) demolition contracts in the total amount of \$104,580.00 to demolish the six (6) structures abandoned by Falcon Demolition as follows:

Dunigan Brothers	\$16,000.00
Salenbien Trucking & Excavating	\$13,925.00
Smalley Construction	\$74,655.00

H. Request for Partial Forgiveness of Rehabilitation Loan - 757 Douglas Street.

Recommendation: Accept balance proceeds from the sale of 757 Douglas Street, approve the property owner's request to forgive the balance of the rehabilitation loan issued July 9, 2003, for 757 Douglas Street, and authorize City staff to discharge the related mortgage upon sale.

I. Receive 2017-2018 Draft Action Plan for CDBG & HOME Investment Partnerships Program (HOME) Funds.

Recommendation: Receive the 2017-2018 Draft Action Plan for Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds.

J. EXECUTIVE SESSION to discuss a written legal opinion. (Roll Call Vote)

K. RETURN TO OPEN SESSION. (Roll Call Vote)

L. Non-Discrimination Ordinance No. 2017-03 Referendum Petitions. (Citizen Comments)

Recommendation: Discussion of the Non-Discrimination Ordinance Referendum and possible disposition thereof.

M. Agreement Regarding Transfer of Property and Reimbursement of Demolition Costs - 701 Oakhill Avenue.

Recommendation: Accept the donation of the demolished property at 701 Oakhill Avenue by approving the Agreement Regarding Transfer of Property and Reimbursement of Demolition Costs, authorize the Mayor to sign said Agreement, and authorize the City Attorney to make minor modifications, if any, to the Quit Claim Deed conveying the property at 701 Oakhill Avenue.

N. Settlement of Action to Quiet Title: CXA Corporation v. City of Jackson.

Recommendation: Approve Consent Order Quieting Title in the case of CXA Corporation v. City of Jackson, et. al, and authorize the City Attorney to sign the order and to take all other actions necessary to effectuate the intent of the order.

O. Grand River Brewery Parking Lease Agreement.

Recommendation: Approve the Grand River Brewery Parking Lease Agreement, authorize the Mayor or City Manager to sign the Agreement, take all actions necessary to effectuate the agreement, and authorize the City Attorney to make minor modifications if necessary.

P. Resolution - Contract with MDOT for Street Construction and Two-way Conversion.

Recommendation: Resolution to enter into a contract with the Michigan Department of Transportation (MDOT) for street reconstruction on West Michigan Avenue from Brown Street to Michigan/Louis Glick/Washington, and Two-way Conversion on Louis Glick Highway and Washington Avenue from Michigan/Louis Glick/Washington to Cooper Street, and authorize the Mayor and City Clerk/Treasurer to execute the appropriate documents.

Q. City Clerk Position.

Recommendation: Review of City Clerk and consideration of appointment extension of City Clerk position.

12. CITY COUNCILMEMBERS' COMMENTS.

13. MANAGER'S COMMENTS.

14. ADJOURNMENT.